



# **STUDENTS' HANDBOOK 2019/20**

**BScHons (Nursing) Degree Programme**



**FACULTY OF HEALTH-CARE SCIENCES  
EASTERN UNIVERSITY, SRI LANKA**



# **Students' Handbook**

**2019/2020**

**Faculty of Health-Care Sciences  
Eastern University, Sri Lanka  
2021**

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## **Vision**

Faculty of Health – Care Sciences aims to be a national center of excellence for higher learning and research with a competitive advantage, responsive to the dynamics of the regional, national and global conditions

## **Mission**

To produce men and women of highest professional standards in the practice and delivery of health – care

## **Motto**

*"Health for All"* through Peace, Compassion, Care and Research



## Message from the Vice-Chancellor

The Faculty of Health-care Sciences (FHCS) at Eastern University, Sri Lanka steps into its' 15<sup>th</sup> year with poise. It is one of a new breed of faculty with a broad outlook, and has earned a reputation for its uniqueness in the organizational structure and the curricula that have been designed to match global trends. The hallmark is the integrated curriculum of FHCS with the abundant clinical experiences at the Teaching Hospital Batticaloa, as well as the peripheral hospitals in the district makes FHCS a very good learning environment. The young and dynamic academics in the faculty are continuously engaging to meet the modern medical educational practices and trends by introducing student centered innovative teaching, learning and evaluation strategies. The increasing numbers of past students being selected for postgraduate opportunities speak volumes of its success.



The proposed new FHCS Building Complex at Pillayarady, Batticaloa under the KUWAIT Fund will provide state of Art infrastructure facility by next year. I wish to emphasize the necessity of molding wholesome graduates excelling in both academic as well as extra-curricular activities, which gives you ample opportunities to inculcate good virtues, attitudinal and behavioural changes to make you an outstanding healthcare personal who will provide selfless and quality service to all citizens without any differences. The blend of religious, cultural and social diversity among the student population is a unique feature that stimulates cultivation of harmony.

In principle, the university has zero tolerance to ragging and upholds its policy on gender equity & equality and gender based violence. We expect your utmost co-operation in abiding to the rules and regulations of the university and the law of the country. I would like to urge all undergraduates to enjoy the university life while effectively and responsibly using the resources to develop you in all aspects, placing values on self and others and contribute in the welfare of society and country's development in the future.

I wish you all the best for a successful and a pleasant stay at the Eastern University, Sri Lanka.

**Professor F C Ragel**  
Vice Chancellor  
Eastern University, Sri Lanka

## Foreword from the Dean of the Faculty

**Dear Student,**

It is with great pleasure, I warmly welcome you, the 2019/2020 batch to the Faculty of Health-care Sciences. I am sure you would find the undergraduate phase of your life at FHCS memorable in many ways. I hope, that at the end of the degree programme, you will walk as a competent, confident and compassionate healthcare professional as well as a dynamic citizen of our country, just as your seniors before you have done. My heartiest best wishes to you!



### **The new faculty complex**

Compared to your predecessors, I consider you fortunate because you will have the privilege of stepping into the new building complex in order to pursue your studies. The facilities available in the new complex will help you to think and act “out of the box”, becoming creative and innovative in the field of healthcare and its delivery.

Endless thought and care, as well as time and a significant amount of money has been spent in designing, building and equipping this facility, to give you, the future healthcare professional a fulfilling experience in learning.

I hope, each one of you would appreciate and value the services provided and tend to them with utmost respect and care.

### **The Handbook**

The curricula of FHCS aim at achieving unique outcomes desirable for the healthcare professional of the future. Instead of the traditionally bounded discipline based teaching, we follow an integrated curriculum, hoping to create altruistic thinking and accomplishment in our graduates.



This handbook has been meticulously prepared for your reference and guidance throughout your career here, at the Faculty of Healthcare Sciences. Please use it to your maximum benefit.  
Live, learn and enjoy!

**Dr Angela Arulpragasam Anthony**

MBBS (Jaffna), MD (Paediatrics) (Colombo)

Dean

Faculty of Health-Care Sciences

Eastern University, Sri Lanka

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## History of the Faculty

The Faculty of Health-Care Sciences (FHCS) is located in the city of Batticaloa. It is about 17Km away from its parent organization located in Vanthaarumoolai. Presently the faculty is functioning at No.50, New Road, Batticaloa.

FHCS has unique features incorporating current innovative trends in the medical education compared to other conventional medical faculties in the country. Essential health sciences disciplines have been combined into six administrative departments namely Human Biology, Pathophysiology, Primary Health Care, Clinical Sciences, Medical Education and Research and Supplementary Health Sciences. The first four departments consists of disciplines in medicine. The Department of Supplementary Health Sciences currently involves in BSc (Hons) Nursing degree programme with possibility of including allied health sciences degree programme. The Department of Medical Education and Research provides pedagogical input and facilitates integration of disciplines in MBBS and BSc (Hons) Nursing programmes.

The Faculty of Health-Care Sciences, as the youngest faculty in the Eastern University, Sri Lanka enrolled students for MBBS degree



programme in the Silver Jubilee year of EUSL in 2006. The faculty was established after a Gazette notification made by the Government of Sri Lanka on 23<sup>rd</sup> November 2005 and it is the 7<sup>th</sup> Medical School in Sri Lanka.

The concept of establishing a Faculty on Health Sciences in Eastern Province arose way back in the nineties in order to fulfill the Health-Care needs of the society in this region. In its move, the late President of the Democratic Social Republic of Sri Lanka, Hon. R. Premadasa took steps to elevate the General Hospital Batticaloa as a Teaching Hospital in 1993.

Initially an active interim board functioned to devise the curriculum and to develop the infrastructure, cadre, hospital facilities and other needs for the faculty. It comprised Deans of other faculties of EUSL and the Specialists from Teaching Hospital, Batticaloa as well as the administrative and academic heads of EUSL. Veterans Prof. T. Varagunam (Former Chancellor, EUSL and eminent medical educationist), Dr. J. T. Xavier, Prof. R. Maheswaran, Prof. G. F. Rajendram (then Vice-Chancellor), Prof. S. V. Parameswaran, Dr. R. Rajendraprasad and Dr. K. Kunanandem were involved in devising the curriculum for the MBBS course and designing the infrastructure to FHCS.

Dr. K. Kunanandem MBBS, FRCS, PhD, a Neurosurgeon was appointed as the Development Consultant and the first acting Dean to pioneer the faculty. He worked hard to initiate the establishment of this faculty. In the same premises, a building for canteen was constructed. A building of Paddy Marketing Board (PMB) was renovated as Anatomy dissection hall and histology laboratory and a new canteen was also constructed. Dr. K. Kunanandem identified 50 acres of land at Pillayaradi to establish the permanent structures of the faculty and the acquisition process was also initiated by him.

Presently the hostels accommodating the students of FHCS are functioning at Pillaiyaradi. The 6000 million rupees project to complete the rest of the structures is underway. Phase I of the development of University Teaching Units (UTU) for Paediatrics and Surgery at Teaching Hospital, Batticaloa is completed and UTU for Medicine and Obstetrics & Gynaecology are incorporated in the Master Plan of the Teaching Hospital, Batticaloa.

After the sudden demise of Dr. K. Kunanandem in 2006, Dr. K. E. Karunakaran was appointed as acting Dean. Later, he was elected as the founder Dean of the Faculty. He served from 2006 to 2013 as the Dean. During his period, the Pillayaradi land was acquired to be the permanent location for the faculty and a master plan for the building complex was prepared. During his period, funds were approved to construct University Teaching Unit at Teaching Hospital, Batticaloa. A new building was constructed for the Departments of Human Biology and Pathophysiology in the PMB premises. Following the period of Dr. K. E. Karunakaran, Dr. K. T. Sundaresan, held the post of the Dean. The current Dean is Dr. Angela Arulpragasam serving for the second term as the Dean of the Faculty.

The First Batch of students for MBBS degree programme was enrolled in June 2006. The first batch of students for BSc. Nursing degree programme was enrolled in 2008. All our graduates serve in both government and private health-care sectors and some have joined academic fields too. We are proud to place on record that many have obtained high ranks in the common merit lists and have also joined post graduate degree programmes.

### **Tenure of Dean**

Dean	Period	
	From	To
Dr. K. E. Karunakaran MBBS, MS (O & G) (Col.), FSLCOG	15.05.2006	27.07.2013
Dr. K. T. Sundaresan MBBS (KLN), MD (Medicine) (Col.)	28.07.2013	10.02.2016
Dr. Angela Arulpragasam Anthony MBBS (Jaf), MD (Paed) (Col.)	11.02.2016	Up to date

## **BSc Hons (Nursing) Degree Programme**

The duration of the programme is eight semesters (four years) with 129 credits. The medium of instruction is English.

### **Graduate Profile for BSc Hons (Nursing)**

At the end of BSc. Nursing programme the graduates will:

1. Relate the knowledge of normal & deranged structure & functions of human body in delivering nursing care.
2. Recognize epidemiology of common diseases, clinical manifestations & the rationale for management.
3. Assess health status and identify client's health needs in administering nursing care.
4. Deliver primary health care including maternal and child health care.
5. Counsel and educate individuals, families and community in health promotion.
6. Apply knowledge of behavioural sciences and ethical & legal principles in professional practice.
7. Work as effective member or leader of a health team, recognizing their different roles.
8. Conduct research and disseminate the findings
9. Use information technology in routine nursing practice
10. Communicate effectively in English, Sinhala and Tamil with patients, families and health- care team
11. Assume responsibility for continuing learning in nursing practice.

### **Categories of Learning Outcomes**

1. Scientific knowledge in nursing practice
2. Clinical and nursing skills
3. Planning and Nursing management
4. Health promotion and patient education
5. Communication and interpersonal skills
6. Teamwork and leadership
7. Problem solving and research
8. Ethics and professionalism
9. Lifelong learning and continuing professional development

## BSc Hons (Nursing) Programme - Outline

Year & Semester	Module Code	Module Name	Credits	
1 <sup>st</sup> Year	1 <sup>st</sup> Semester	NSH 1101	Nursing History, Ethics and Professionalism	2
		NHB 1102	Organization of human body	3
		NHB 1103	Maintenance of Human Body-I	3
		NSH 1104	Psycho-social aspects of nursing	2
		NSH 1105	Fundamentals of Nursing I (Theory & Practical)	3
		ME 1201	Proficiency in English-I	1
		ME 1202	Proficiency in computer literacy & information technology	2
		ME 1203	Basic Sinhala and Tamil	2
		<b>Total</b>		
	2 <sup>nd</sup> Semester	NHB 1206	Maintenance of human body II	4
		NHB 1207	Principles of Support, Movement & Control	2
		NSH 1208	Fundamentals of Nursing II	3
		NPP 1209	Aetio-pathogenesis of human diseases	2
		ME 2101	Proficiency in English-II	1
		NSH 1210	Clinical Practice I (Fundamentals of Nursing)	4
		ME 3101	Peace Medicine	3
<b>Total</b>			<b>19</b>	
2 <sup>nd</sup> Year	1 <sup>st</sup> Semester	NSH 2101	Adult Health Nursing-I	3
		NSH 2102	Community Health Nursing I	3
		NPP 2103	Microbiology & Parasitology	2
		NCS 2104	Basic Pharmacology	2
		NSH 2105	Clinical Practice II ( Adult Health Nursing)	4
		<b>Total</b>		



2 <sup>nd</sup> Year	2 <sup>nd</sup> Semester	NSH 2206	Adult Health Nursing II	3	
		NSH 2207	Community Health Nursing II	3	
		NSH 2208	Community Health Nursing – Practicum	2	
		NHB2209	Nutrition & Dietetics	2	
		NSH 2210	Mental Health Nursing	3	
		NSH 2211	Clinical Practice III (Adult Health Nursing)	2	
		NSH 2212	Clinical Practice IV (Mental Health Nursing)	2	
		<b>ELECTIVE</b>			
		NME 2213	Advance Computer skills for Nurses/	1	
		NME2214	Human resource Management/		
		NME 2215	Proficiency in Sinhala/Tamil language		
<b>Total</b>			<b>18</b>		
3 <sup>rd</sup> Year	1 <sup>st</sup> Semester	NSH 3101	Adult Health Nursing III	3	
		NME 3102	Nursing Education	2	
		NSH 3103	Trends and Issues in Nursing Profession	2	
		NSH 3104	Obstetrics and Gynecological Nursing I	2	
		NSH 3105	Child Health Nursing I	2	
		NSH 3106	Basic statistics and nursing research	2	
		NSH 3107	Clinical Practice V (Obs. and Gyn. Nursing)	2	
		<b>Total</b>			<b>15</b>
	2 <sup>nd</sup> Semester	NSH 3208	Child Health Nursing II	3	
		NSH 3209	Nursing Management	3	
		NSH 3210	Obstetrics and Gynecological Nursing II	2	
		NSH 3211	Clinical Practice VI ( Nursing Management - Practicum)	2	
		NSH 3212	Clinical Practice VII (Child Health Nursing)	3	
		NSH 3213	Clinical Practice VIII (Obs. and Gyn. Nursing)	2	
		<b>Total</b>			<b>15</b>

4 <sup>th</sup> Year	1 <sup>st</sup> Semester	NSH 4101	Emergency & Disaster Nursing	2		
		NSH 4102	Geriatric Nursing	2		
		<b>ELECTIVE</b>				
		NME 4103	Health Economics	1		
		NME 4104	Labor laws & human rights			
		NME 4105	Geographical information system			
		<b>Open Elective I</b>				
		Mental Health Nursing I				9
		NSH 4106	Advanced Mental Health Nursing I	3		
		NSH 4107	Advanced Mental Health Nursing II	3		
		NSH 4108	Advanced Clinical Mental Health Nursing I	3		
		Midwifery I				
		NSH 4109	Midwifery Nursing I	3		
		NSH 4110	Midwifery Nursing II	3		
		NSH 4111	Clinical Practice in Midwifery Nursing I	3		
		Critical Care Nursing I				
	NSH 4112	Critical Care Nursing -I	3			
	NSH 4113	Critical Care Nursing -II	3			
	NSH 4114	Clinical Practice in Critical Care Nursing -I	3			
	<b>Total</b>			<b>14</b>		
	2 <sup>nd</sup> Semester	NSH 4215	Research project	7		
		<b>Open Elective II :</b>				
		Mental Health Nursing II				9
		NSH 4216	Advanced Mental Health Nursing III	3		
		NSH 4217	Advanced Mental Health Nursing IV	3		
		NSH 4218	Advanced Clinical Mental Health Nursing II	3		
		Midwifery II				
		NSH 4219	Midwifery Nursing III	3		
NSH 4220		Midwifery Nursing IV	3			
NSH 4221		Clinical Practice in Midwifery Nursing II	3			
Critical Care Nursing II						
NSH 4222		Critical Care Nursing -III	3			
NSH 4223	Critical Care Nursing -IV	3				
NSH 4224	Clinical Practice in Critical Care Nursing -II	3				
<b>Total</b>			<b>16</b>			

## BSc Hons (Nursing) Curriculum Map

Year 1		Year 2		Year 3		Year 4	
1st yr 1st Semester	1st yr 2nd Semester	2nd yr 1st Semester	2nd yr 2nd Semester	3rd yr 1st Semester	3rd yr 2nd Semester	4th yr 1st Semester	4th yr 2nd Semester
<b>Basic Nursing Skills</b>	CP	CP	CP	CP	CP	CP	CP
	<b>Advanced Nursing Skills</b>					Research project	
IT	Basic Sinhala and Tamil	Basic Sciences for Nursing	Supplementary Courses (Elective-1)	Nursing Education	Current trends	Supplementary Courses (Elective-2)	Nursing Specialties-2 ( Elective-3)
English				Nursing Administration		Nursing Specialties-1 (Elective-3)	
Peace Medicine							
<b>Assessment</b>							
IT Exam							
Basic Sinhala and Tamil Exam							
English level I Exam		English level II Exam					
Peace Medicine Exam							
1st Yr 1st Sem	1st Yr 2nd Sem	2nd Yr 1st Sem	2nd Yr 2nd Sem	3rd Yr 1st Sem	3rd Yr 2nd Sem	4th Yr 1st Sem	4th Yr 2nd Sem
<b>Fall Back Options</b>							
Diploma in Basic Nursing							
Higher Diploma in Nursing							
BScHons (Nursing)							

## Assessment – BSc Hons (Nursing) Programme

### *General information*

- Semester examinations will be held at the end of each semester.
- A candidate shall be allowed **only four** scheduled attempts to complete each of the examination.
- A repeat examination will be scheduled after 6 weeks of the release of the result.
- The approval of the faculty board should be obtained before applying for the fourth attempt.
- A student should complete the whole programme within 8 years from the date of registration.
- A student should complete the following creditable compulsory co-courses in addition to all semester examinations to award the BSc Hons (Nursing) degree.

ME 1201: Proficiency in English Level I

ME 1202: Proficiency in Computer Literacy & Information Technology

ME 1203: Basic Tamil/Sinhala

ME 2101: Proficiency in English Level II

ME 3101: Peace Medicine

### **Eligibility:**

- Minimum 80% of attendance
- Should have completed all the Continuous Assessment (CA) of the relevant semester

### **Composition of Semester Examination**

30 Multiple Choice Questions (MCQ) - 40%

04 Structured Essay Questions (SEQ) - 60%

Composition of Marks:

<b>Modules</b>	<b>Tools of evaluation</b>	<b>1<sup>st</sup> attempt</b>	<b>Subsequent attempts</b>
Theory	Semester Assessment	80%	100%
	Final Assessment	20%	0
Practical	Clinical practical Assessment/OSPE (80%) + VIVA (20%)	80%	100%
	Continuous Assessment	20%	0
Research	Proposal evaluation	20%	
	Project	60%	100%
	Presentation/ VIVA	20%	

### Results of Assessments

- a) A Grade Point (GP) greater than or equal to 2.00 ( $GP > 2.00$ ) in a module shall be considered as pass.
- b) A Grade Point (GP) less than 2.00 ( $GP < 2.00$ ) in any module shall be considered unsuccessful and the student should repeat that module.
- c) To be eligible for a class or distinction, the candidate should have attempted all the semester examinations as a first time candidate (first attempt) and should have appeared for all the modules.
- d) A Grade Point of 2.00 will be the highest grade awarded for a module in any subsequent attempt irrespective of the performance.

### Computation of Grade Point Average (GPA)

The calculation of GPA for all programme is based on the following grade and grade point values.

Grade	Grade Point (GP)
A+	4.00
A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D+	1.30
D	1.00
E	0.00

### Overall Grade Point Average (OGPA)

The overall GPA shall be computed as follows.

$$GPA = \frac{\sum(GP_i X C_i)}{\sum C_i}$$

*Where, GP is Grade Point, C<sub>i</sub> is the number of credits of each module*

### Award of Class for overall performance

1<sup>st</sup> Class: Minimum of 3.70 *OGPA* with pass in all modules

2<sup>nd</sup> Class Upper Division: Minimum of 3.30 *OGPA* with pass in all modules

2<sup>nd</sup> Class Lower Division: Minimum of 3.00 *OGPA* with pass in all modules

Pass: Minimum of 2.00 *OGPA* with pass in all modules

## Department of Human Biology

The Department of Human Biology is a multi-disciplinary department with responsibilities in instruction and continuing education in the disciplines of Anatomy, Biochemistry and Physiology for both MBBS and BSc Hons (Nursing) degree programmes in an integrated approach. The Department provides the students with a basic understanding of the structure and functions of the human body at all levels of organization from the sub-cellular level through tissues, organs, and gross relationships of organ systems. We aim to prepare our students for future careers where an interdisciplinary education would be an asset in health profession.

### Staff

Name	Designation
Dr. Mythreye Thayabaran <i>BSc (Hons) Human Biology/Anatomy Specialization, USJP, PhD (USJP)</i>	<b>Head of the Department,</b> Senior Lecturer Gr I in Anatomy
Dr. Jayanthiny Mahinthan <i>BSc (Hons) Human Biology/ Biochemistry specialization, USJP, M.Sc (Col), PhD (Col)</i>	Senior Lecturer Gr I in Biochemistry
Dr. Rajavarthani Sanjeev <i>BSc (Hons in Human Biology/ Biochemistry specialization, USJP), PhD (USJP)</i>	Senior Lecturer Gr I in Human Biology (Biochemistry)
Dr. R. Rajavarman <i>MBBS (UOJ) , MRCEM(UK), MD / Emergency Medicine (PGIM, SL) Reading</i>	Lecturer in Anatomy
Dr. H. M. F. J. Nazeefa <i>BVSc (UPDN), MPhil (Reading)</i>	Lecturer (Prob.) in Anatomy
Ms. Saranya Prashath <i>B.Sc Hons (EUSL), PhD (University of Kent, UK) Reading</i>	Lecturer (Prob.) in Biochemistry
Dr.Nishanthini Pirashanna <i>BVSc (UPDN), MSc (UQ, Australia) Reading</i>	Lecturer (Prob.) in Physiology

## Department of Pathophysiology

The Department of Pathophysiology is a multi-disciplinary department conducting sessions in the disciplines of Pathology, Microbiology, Parasitology and Forensic medicine for both MBBS and BSc Hons (Nursing) degree programmes in an integrated approach. Pathophysiology is the study of illnesses, their causes, mechanisms and effects. Lectures, practical sessions and other modes of teaching-learning are conducted by the department of Pathophysiology according to integrated body system based modular curriculum. Third and fourth year medical students and first and second year nursing students are the learning groups coming under this department.

### Staff

Name	Designation
Ms. N. Sathiesswaran <i>BSc, MSc (India), MSc Applied Microbiology            (University of Kelaniya)</i>	Senior Lecturer Gr.II in Microbiology
Dr. Vaithehi R. Francis <i>MBBS (Jaf), MD (Col)</i>	<b>Head of the Department</b> Senior Lecturer Gr.II in Microbiology
Ms. J. Arulnathan <i>B.Sc Hons in HumanBiology(USJP), MPhil            (UOC)</i>	Senior Lecturer Gr.II in Microbiology



## Department of Primary Health Care

Department of Primary Health Care aims to produce competent lifelong learning undergraduates to meet the present and future challenges in prevention, promotion of health related issues and to provide comprehensive continued coordinated primary care services in the community. The disciplines of Community Medicine and Family Medicine are incorporated in this department.

Disease Prevention, Health Promotion and Research along with other field based activities are mainly carried out by this department. The students are exposed to community for the family attachments, community activities and field clerkships to develop skills and leadership for future health professionals.

### Staff

Name	Designation
Dr. K. Arulanandem <i>MBBS (Jaf), DFM, MD (Col)</i>	<b>Head of the Department,</b> Senior Lecturer Gr.II in Family Medicine
Dr. K. Kartheepan <i>MBE (First Class) (SRMIST), PGD (Applied            Statistics) (UPDN), BVSc (Hons) (UPDN),            Diploma (Human Rights) (UPDN), RVS,            MBA (Reading) (SEUSL)</i>	Senior Lecturer Gr.II in Community Medicine
Ms. H. M. T. P. Herath <i>Ms. H. M. T. P. Herath            BSc Special in Health Promotion ( RUSL),            MPH (Epidemiology) (UoK)            PhD in Public Health ( Reading) ( UoK)</i>	Lecturer in Family Medicine

## Department of Clinical Sciences

The Department of Clinical Sciences is a multidisciplinary department integrating Medicine, Surgery, Paediatrics, Obstetrics & Gynaecology, Psychiatry, Imaging and Pharmacology. This department brings in integration of all the hospital based care to the population and thus provides necessary inputs to the students. The University Teaching Units (formerly known as professorial Units) that are established at Teaching Hospital Batticaloa provide necessary Clinical training for students reading MBBS and BSc Hons (Nursing). The Department also implements early clinical exposure for Medical students.

### Staff

Name	Designation
Dr. K. E. Karunakaran <i>MBBS, MS (O &amp; G) (Col.), FSLCOG</i>	Senior Lecturer Gr.I in Obs & Gyn
Dr. Angela Arulpragasam Anthony <i>MBBS (Jaf), MD (Paed) (Col.)</i>	Senior Lecturer Gr.I in Paediatrics
Dr. K. T. Sundaresan <i>MBBS (KLN), MD (Medicine) (Col.)</i>	Senior Lecturer Gr.II in Medicine
Dr. M. Thirukumar <i>MBBS (Jaf), MD (O &amp; G) (Col.)</i>	<b>Head of the Department,</b> Senior Lecturer Gr.II in Obs & Gyn
Dr. Jeyapalan Jeyaruban <i>MBBS (SJP), MD (Surgery), MRCS (England)</i>	Senior Lecturer Gr.II in Surgery
Prof. M. Umakanth <i>MBBS (Jaf), MD (Medicine) (Col.), MRCP(UK), MRCP(Lon), FRCP(Edin), FCCP(SL), Diabetes(Dip)</i>	Professor in Medicine
Dr. Vijayakumari Thadchanamoorthy <i>MBBS (Jaf), MD (Paed) (Col.)</i>	Senior Lecturer Gr.II in Paediatrics
Dr. Roshini Murugupillai <i>MBBS (Manipal CMS, Nepal), PhD (Col.)</i>	Senior Lecturer Gr.II in Pharmacology
Dr. Rajeevan Francis <i>MBBS (Jaf), MD (Medicine) (Cardiologist)</i>	Senior Lecturer Gr.II in Medicine
Dr. P. Mayurathan <i>MBBS (Jaf), MD (Medicine) (Col.), MRCP(London)</i>	Senior Lecturer Gr.II in Medicine
Dr. A. R. M. Sanooz <i>MBBS (Col)</i>	Lecturer (Prob.) in Pharmacology
Dr. S. Vishnukumar <i>MBBS (EUSL), DCH, MD(Paed)</i>	Lecturer in Paediatrics

Dr. T. Kogulan MBBS (EUSL)	Lecturer (Prob.) in Surgery
Dr. V. Suthakaran MBBS (Jaf), MD (O & G) (Col.)	Lecturer (Prob.) in Obs & Gyn
Dr. S. Harikrashanth, MBBS (EUSL)	Lecturer (Prob.) in Surgery

## Department of Supplementary Health Sciences

The Department of Supplementary Health Sciences consists of several disciplines of Health Science including Nursing, Public Health, Pharmacy, Medical Laboratory Technology, Radiography and Physiotherapy. At present, the department conducts BSc Hons Nursing programme in which the students experience optimum learning environment with several student support systems. Well-equipped clinical skill laboratory, teaching hospital and community health settings are the resources available for learning. Higher level of competency in both theoretical and practical aspects of nursing is the core element of the graduate profile.

### Staff

Name	Designation
Dr. Sankarapillai Sujendran RN, Dip. in Nursing, PBDN (EUSL) BSc Hons(Nursing), MNSc (Adelaide) PhD(Colombo),	<b>Head of the Department,</b> Senior Lecturer Gr.I in Nursing
Ms. Shashi Shardha Alahakoon RN, BSc Hons (Nursing) (Peradeniya), MPhil (Peradeniya)	Senior Lecturer Gr.II in Nursing
Mr. Sathasivam Shanmukanathan RN, Dip. in Nursing, PBDN (Teaching & Supervision),PBDN(EUSL),BScHons (Nursing), MSc in Health Rehabilitation (Dhaka)	Senior Lecturer Gr.II in Nursing
Ms. Genoosha Namassevayam BScHons (Nursing) (UoJ) Master of Nursing (China)(Reading)	Lecturer (Prob.) in Nursing
Mr. Karthikesu Karthijekan (BSc, RN, MSc, PhD (Reading)	Lecturer (Prob.) in Nursing
Mr.Vignesvararajah Lokeesan BScHons (Nursing) (EUSL), RN, PhD (Reading)	Lecturer (Prob.) in Nursing
Miss. Suthatharan Krishana BScHons (Nursing) (EUSL), MPH (Reading)	Lecturer (Prob.) in Nursing

## Department of Medical Education and Research

Department of Medical Education & Research is dedicated to provide assistance in medical education and research in the faculty. This is the first department to be established for Medical Education in Sri Lanka, pioneered by the eminent Medical Educationist late Professor T. Varagunam.

The department provides pedagogical input and facilitates integration of disciplines and their implementation in both MBBS and BSc Hons (Nursing) degree programmes. The department works closely with the office of the Dean in curriculum development, implementation and monitoring of the study programmes. In addition, the department convenes the curriculum development and evaluation committee of FHCS. The department also conducts inter-professional courses for both medical and nursing undergraduates such as Study skills, and Peace Medicine currently. The department also coordinates the other co-courses such as IT, English and basic Tamil/Sinhala.

### Staff

Name	Designation
Dr. Roshini Murugupillai <i>MBBS (Manipal CMS, Nepal), PhD (Col.)</i>	<b>Head of the Department,</b> Senior Lecturer Gr.II in Pharmacology
Mr. T. Sathaananthan <i>Attorney at Law, BSc Hons (Chemistry) (EUSL), PGDip. Med.Ed (Colombo), PGDE (OUSL), MEd (EUSL), LLB. (OUSL), LLM(OUSL), M.Phil (UoP), PhD (University of Dundee) Reading</i>	Senior Lecturer Gr.I in Medical Education & Research
Mr. P. Youhasan, <i>BSc Hons (Nursing) (EUSL), MPH, PGCert. Med.Ed (Col), PhD (UOA, NZ) Reading</i>	Lecturer (Prob.) in Medical Education & Research
Dr. Sivanjali Myuran, <i>MBBS (KMC, Manipal, India), PGCert. Med.Ed (Col) Reading</i>	Lecturer (Prob.) in Medical Education

## Health-Care Sciences Library

Library of Health-Care Sciences is located within the Faculty of Health-Care Sciences premises, which is situated on No. 50, New Road, Batticaloa. The Library provides fully air-conditioned reading spaces on both floors. Besides, there is a Group Learning Room, where students can discuss and study.

The Health Care Library provides you with information in various formats such as books, journals, encyclopedias, newspapers, CD-ROMs, and e-Journals and databases. The health care library's total collection is more than 7000 numbers of books and a small number of academic journals. Also, the Library provides access to renowned online databases. The Library is a member of HeLLIS (Health Literature Libraries and Information Services) Network, a consortium of Health Libraries in the South-East Asian Region. The Library can provide any health-related articles through this network for those who are in need.



You can access the Library's home page following link:

<http://www.fhcs.esn.ac.lk/library>

### **Library Membership**

#### ***Eligibility:***

Those who are registered at the Eastern University, Sri Lanka as medical or nursing undergraduate students and those who are appointed as Academic Staff (Permanent and Temporary) are eligible for enjoying the library membership.

**Registration:**

Eligible users are required to register themselves at the Health Care Sciences Library. Membership registration forms could be obtained from the Reception Counter or downloaded from the library website. Applicants are required to submit the copies of appointment letter (if employed) or students' identity card/registration book (if students) along with duly filled membership application forms.

**Opening Hours**

- During session time, the Library will be open from 8.30 am – 7.00 pm on weekdays and from 8.00 am to 4.00 pm on weekends.
- During the long vacation, the Library will be open from 8.30 am – 4.30 pm on weekdays.
- The Library will NOT be open on public holidays.
- No lending facilities will be on Saturday & Sunday.
- The library opening hours are subject to change.

**Borrowing Facilities**

Each student member, upon registration, will receive two loan tickets for borrowing books from lending and schedule reference. Every year a student member will get an additional one lending tickets until the fourth year. Hence, at the end of the fourth and fifth year, a student member can borrow four lending books and one schedule reference book. A permanent academic staff member could borrow a maximum of ten books. A temporary academic staff member could borrow a maximum of five books. A borrower is not allowed to exceed this number for any reason or under any circumstances.

**a) Lending Procedure:**

Except for specific categories (e.g. Permanent Reference Materials, Encyclopedias, Dictionaries, Atlases, Glossaries, Students' Project Reports, Research Thesis, Periodicals materials, etc.,) all other books may be borrowed. A book will be issued only when the Loan Ticket and Student Identity Card are produced at the circulation counter.

**b) Returns of issued books**

Students can keep the borrowed books with them for

- One week for LENDING materials
- Overnight or Weekend (if taken on Fridays) for SCHEDULE REFERENCE materials

Academic staff can keep the borrowed books with them for

- One month for LENDING materials
- Overnight or Weekend for SCHEDULE REFERENCE materials

Borrowed materials should be returned to the library counter on the due date. The schedule book should be returned on the next working day (falling after the borrowed date) before 9.00 am. Failing to return the issued books on the due date/time, a fine will be imposed.

**Services of the Library****1. Reader Service**

The Reader Service is divided into three sections, as follows:

- The Lending Section contains all books for lending,
- The Reference Section houses Permanent Reference Materials and Schedule Reference Materials (for overnight use), and
- The Periodical Section consists of Scholarly Journals, Magazines, Newspapers, and Gazettes

**2. Research Support Service (RSS)**

The Library conducts a series of seminars and workshops on demand for students or staff engaged in research and publication activities. The workshop/seminar will deliver the sessions on different aspects of research. Those who are interested should register themselves at Health-Care Library or make arrangements through the respective departments. The topic mainly covered by Research Support Services are as follows:

Topics	Hours
Writing a Research Proposal	2
Effective Online Searching It includes: Strategies in online search engines Open Access Databases Databases provided by UGC Digital theses and dissertation search	3
Medline (PubMed) Search	3
Writing a Literature Review	2
Designing Questionnaire	2
Avoiding plagiarism and Referencing styles	2
Mendeley/EndNote Reference Management Software	3
Basic statistics and data analysis using SPSS/R	6
Nvivo for qualitative data analysis and literature review	3
Structuring dissertation Include advanced techniques in Ms-Word/Excel	1
Presentation techniques	1

### 3. *Inter-Library Loan Service (ILL)*

The Health Care Library offers the Inter-Library Loan (ILL) service to its users. You can get the books and periodicals from other medical libraries in the country, which are not available in our Library collection, through the ILL. Inter-library loan facilities are not extended to the Libraries outside Sri Lanka. Books borrowed this way should be returned after the specified period, through the Library.

The Library provides full text of research articles for educational and research purposes for faculty staff, and students. You can request a maximum of five articles at a time. The Library aims to provide the articles within 48 hours if available online. Otherwise, it may take time to get articles from other libraries.

Please fill the online form given in the link below to request articles.

<http://www.fhcs.esn.ac.lk/library/ddService.html>



#### 4. *Photocopy service:*

Except for specific categories (e.g. Post-Graduate Research work/Students' Project Reports) all the other materials can be photocopied. Copying the entire book or journal is prohibited due to copyright restrictions.

### Online Resources

#### 1. *Online Databases*

There are five online databases available through the UGC consortium. You can access free full-text research articles related to health and various other fields. Students can access the databases except for SCOPUS within the university premises. You need to get a user name and password to access the SCOPUS.



[http:// http://oxfordmedicine.com](http://http://oxfordmedicine.com)



<https://onlinelibrary.wiley.com>



<http://www.oxfordjournals.org>



<http://www.emeraldinsight.com>



Scopus Preview

<https://www.scopus.com/home.uri>

The users can find several free and open-access databases for health-related research on the library page. <http://www.fhcs.esn.ac.lk/library/eResources.html>

## 2. Health Care Digital Library

The Health Care Digital Library is a digital repository of past papers, dissertations, e-books, and faculty publications. You can download past papers, e-books, dissertations and faculty publications from the Health-Care Digital Library. You need the user name and password to download the above resources. Once you get the library membership, you will be given a user name and password. You can access the digital library at the following link.

<http://www.dlfhcs.esn.ac.lk>

The screenshot shows the homepage of the Health Care Digital Library. At the top, there is a blue header with the library's logo on the left, the title "Health Care Digital Library" in large white text, and the subtitle "Faculty of Health - Care Sciences, Eastern University, Sri Lanka" below it. A "Login" link is visible in the top right corner. Below the header is a navigation bar with "Digital Library Home".

The main content area is divided into several sections:

- About Health Care Digital Library:** A paragraph explaining that the library consists of digitized scholarly collections from the Faculty of Health Care Sciences, Eastern University Sri Lanka, including dissertations, past examination papers, and research papers. It also provides contact information for the Senior Assistant Librarian.
- Select a category to browse its collections:** A list of links: [Dissertations](#), [E-Books](#), [Faculty Publications](#), and [Past Papers](#).
- Recently Added:** Three entries:
  - MED 3205 - Psychiatry (2016/2017) - Unknown author (FHCS, EUSL, 2020-11)
  - ME 101: Peace medicine(2015/2016 9th batch) - Unknown author (FHCS, EUSL, 2020)
  - NSH 3209 Nursing management (3rd year 2nd semester) - Unknown author (FHCS, EUSL, 2020)
- Search:** A search box with a "Go" button.
- Browse:** A section titled "All Collections" with links for "Communities & Collections", "By Issue Date", "Authors", "Titles", and "Subjects".
- My Account:** A section with a "Login" link.
- Discover:** A section titled "Author" listing various authors and their counts, such as "Ili (2)", "Aberathna, H.R.K.G. (1)", "Abeyskone, A.M.P.P. (1)", "Abinaya, B. (1)", "Abiramy, P. (1)", "Adhikari, A.M.I.C. (1)", "Adhikari, A.M.M.U. (1)", "Ahamed, A.C.H. (1)", and "Ahamed, A.H.R. (1)".

### 3. Online Public Access Catalogue (OPAC)

OPAC of FHCS Library serves as an interface that provides an avenue to search across the library collection's bibliographic records. Online Catalogue will help library users to find resources in the collection by displaying author, title, keywords, and location on the shelf. Users can check if the material they are looking for is available on the shelf or whether they can reserve the items. Users can be given a user name and password on request. However, no login is necessary for searching and borrowing.

You can visit the OPAC at <http://www.opac.fhcs.esn.ac.lk>

The screenshot shows the homepage of the Health-Care Sciences Library Online Catalogue. At the top, there is a search bar with a dropdown menu set to 'Library catalog' and a 'Go' button. Below the search bar, there are links for 'Advanced search', 'Authority search', and 'Tag cloud'. The main content area is divided into several sections: 'Home' with a 'FHCS Library Home' link; 'Other E-Resources' listing various journals and books; 'What's New in Library' with a dropdown menu; 'Welcome to Health - Care Sciences Library Online Catalogue' with a detailed introductory paragraph; 'Top Circulating Books at FHCS Library' featuring a row of book covers; and 'New Arrivals' with a list of recent acquisitions.

## Fines and Payments

### 1. Fine for late return

A fine of **Rs.10.00 per day** will be imposed in respect of each **Lending** book not returned by the due date.

A fine of **Rs.5.00 per hour** will be imposed in respect of **Schedule Reference** books borrowed for over-night use and not returned by 9.00 a.m. the following day.

### 2. Payment for Lost tickets

In case the Library card is lost, it should be reported to the Senior Assistant Librarian in writing immediately. Duplicate cards may be issued after verification for two weeks of the loss and on payment of Rs. 100/-

### 3. Payment for lost books

Loss of material should be reported immediately to the Senior Assistant Librarian. If the book is not found within two weeks, the borrower must replace the same book, and otherwise, he/she must pay the charges as prescribed by Library. For further information, visit the health care library webpage.

#### Staff

Name	Affiliation
Mr. S. Santharooban <i>B.Sc Hons (Zoology) (EUSL), M.Sc (Envt.Sci)(Pera), M.LIS (Col), M.Sc (Appl.Stat) (Pera)</i>	Senior Assistant Librarian Gr.II

## Teaching Hospital, Batticaloa



Dr. (Mrs) K. Ganeshalingam  
Director  
Teaching Hospital, Batticaloa

The Teaching Hospital, Batticaloa is the major Tertiary Care Institution in the Eastern Province. It serves a population of more than 2 million living in the Batticaloa District and adjoining Districts such as Ampara and Trincomalee. It has the capacity of 40 Wards and 1157 Beds. Average number of OPD patients is around 700 per day and Clinic patients more than 840 per day. Around 600 deliveries and more than 1700 Surgeries are performed monthly. About 70 Medical Specialists (including university specialists) are attached to this institution.

## Extended Faculty Members

### Consultant General Surgeons

1. Dr. P. Jeepara
2. Dr. S. Branavan
3. Dr. T. R. Nimalaranjan

### Consultant Physicians

4. Dr. K. Arulmoly
5. Dr. M. Ahilen
6. Dr. M. Murugamoorthy
7. Dr. R. Ramesh
8. Dr. B. Ganaikebahu (VP OPD)

### Consultant Paediatricians

9. Dr. K. Sivakanthan
10. Dr. (Mrs) C. Vamadevan

### Consultant Gynaecologist & Obstetrician

11. Dr. S. Saravanan
12. Dr. (Mrs.) J. Kanapathipillai

### Consultant Psychiatrist

38. Dr. T. Gadambanathan
39. Dr. R. Kamalraj (Acting)

### Consultant Anaesthetist

13. Dr. S. Mathanalagan
14. Dr. S. Thevacumar
15. Dr. S. Skanthan (Acting)

### Consultant Cardiologist

16. Dr. K. Arulnithy
17. Dr. S. Vinothan (Acting)

**Consultant Paediatric Cardiologist**

18. Dr. G. Hartheek (Acting,)

**Consultant Dermatologist**

19. Dr. N. Thamilvannan

20. Dr. C. H. Ariyaratna

**Consultant ENT Surgeon**

21. Dr. V. Jeevathas

22. Dr. W. A. N. Warnasuriya (Acting)

**Consultant Clinical Oncologist**

23. Dr. A. Iqbal

24. Dr. P. Sasikala

25. Dr. A. C. N. Joseph

**Consultant Surgical Oncologist**

26. Dr. R. Ramprasad

**Consultant Ophthalmologist**

27. Dr. Yasodha Ramesh

**Consultant Paediatric Ophthalmologist**

28. Dr. T. H. H. Pieris (Acting)

**Consultant Vitreo Retinal Surgeon**

29. Dr. Eranda Wannigama (Acting)

**Consultant Maxillo-Facial Surgeon**

30. Dr. M. H. M. Ashraf

**Consultant Restorative Dentistry**

31. Dr. R. Srikanthan (Acting)

**Consultant Orthodontist**

32. Dr. W. M. S. N. Dissanayake

**Consultant Paediatric Surgeon**

33. Dr. A. Ganeshrajah (Acting)

**Consultant Histopathologist**

34. Dr. S. Ahilen

35. Dr. K. Kopinath (Acting)

**Consultant Chemical Pathologist**

36. Dr. S. I. Majitha

**Consultant Respiratory Physician**

37. Dr. Nalaka Egodawela

**Consultant Radiologist**

40. Dr. (Mrs.) S. M. Rajendram

41. Dr. S. Dilakkumar

**Consultant Orthopaedic Surgeon**

42. Dr. S. Sutharsan

43. Dr. P. Kalaventhana (Acting)

**Consultant Gastroenterologist**

44. Dr. S. U. B. Dassanayake

**Consultant Gastro-intestinal Surgeon**

45. Dr. A M B D Bandara (Acting)

**Consultant Genito-Urinary Surgeon**

46. Dr. M. A. Anomilan

47. Dr. A. P. I. Prabath



**Consultant Endocrinologist**

48. Dr. (Mrs.) K. Dharshini

**Consultant Nephrologist**

49. Dr. R. M. C. S. B. Rathnayake

**Consultant Plastic Surgeon**

50. Dr. M. P. Wijesinghe

**Consultant Judicial Medical Officer**

51. Dr. A. Elangovan (Acting)

**Consultant Neuro Surgeon**

52. Dr. S. Ragavan (Acting)

**Consultant Haematologist**

53. Dr. J. A. Kumudumala (Acting)

54. Dr. P. L. M. Hemali (Acting)

**Consultant Neonatologist**

55. Dr. R. A. S. P. Gunarathna (Acting)

**Consultant Neurologist**

56. Dr. D. Vithanawasam (Acting)

**Consultant Rheumatologist**

57. Dr. H. S. D. Appuhamy

**Consultant Transfusion Medicine**

58. Dr. (Mrs.). N. Dishanthan (Acting)

## **Attendance & Absence**

- Lectures and clinical clerkships are compulsory in BSc Hons (Nursing) degree programme at the FHCS.
- Those who fail to attend any of the above are advised to submit their excuse immediately upon coming back. It is preferable to get prior permission if the leave is planned.
- A Medical Certificate will be accepted as an excuse only if submitted within two weeks after the leave.
- Those failing to attend more than 80% in the lectures and 100% in clinical will not be allowed to sit the relevant examinations.
- A student who becomes pregnant during the course of study is strongly advised to take adequate care of herself during the 3rd trimester and to observe the 84 days maternity leave after child birth. This leave will be considered as medical leave.

## Ragging

Universities should be free of violence, intimidation and harassment if they are to become spaces for creativity, knowledge generation and growth. Each one of us has a responsibility to make sure that our universities are safe and comfortable for all who study and work in them. Unfortunately, ragging in Sri Lankan universities has become an intimidating and violent phenomenon for new students, “freshers” and has caused immense physical and mental trauma to many students. Moreover, it has taken many lives and ruined the careers of many innocent students. It has also created a negative impression in society about the public university system in Sri Lanka. In many instances, ragging is either directed towards particular groups of students or classes, or done with the intention of instilling what is referred to as the ‘university sub-culture’ upon the freshers. But in a civilized and humane society, ragging or any efforts to intimidate or humiliate another person or group, cannot be condoned as part of a socialization process as claimed by those who support the ragging phenomenon.

As you are now enrolled in FHCS as an undergraduate, we believe that increasing your awareness about ragging will help you to avoid being ragged and that you will become a responsible undergraduate who will try your best to eliminate ragging from this faculty.

### **What is ragging?**

Ragging is any deliberate act by an individual student or group of students directed at another student or group of students, which causes physical, or psychological stress or trauma. Ragging results in humiliating, harassing and intimidating the other person. Ragging is a criminal offence under the law.

It is important that you understand that ragging is illegal in Sri Lanka. The acts which amount to ragging include criminal offenses such as assault, unlawful confinement, sexual harassment and others. Ragging has been specifically made an offence under the Prohibition of Ragging and other forms of Violence in Educational Institutions Act, No. 20 of 1998 and carries a severe punishment. The act states:

“Any person who commits or participates in ragging within or outside an educational institution, shall be guilty of an offense under this Act and

shall on conviction after summary trial before a Magistrate be liable, to rigorous imprisonment for a term not exceeding two years and may also be ordered to pay compensation of an amount determined by the court, to the person in respect of whom the offence was committed for the injuries caused to such person.”

Actions which amount to ragging are:

- Forcing individuals to perform and/or engage in demeaning or humiliating acts
- Bullying or coercing, or intimidating individuals or groups of individuals
- Creation of excessive physical or mental fatigue
- Causing physical or psychological shock
- Forcing a person to wear types of clothing against the wishes of that person
- Forcing an individual or groups of individuals to engage in morally degrading or humiliating acts, games or activities

Since ragging is a crime under the law, all reported events which amount to ragging will also be reported to the police. In addition the university will also take appropriate disciplinary action against students found guilty after an inquiry.

### **What can you do if you are ragged or you want to prevent ragging?**

- Organize yourself with your peers to collectively resist ragging
- Lodge a complaint with the Dean/ Student counselor in writing or in person
- Lodge a complaint with the Vice Chancellor/Registrar in writing or in person
- Lodge a complaint with the UGC in writing or in person
- Lodge a complaint with the Director of the UGC Center for Gender Equity/Equality (CGEE) in writing or in person or by phone (+94 11 3056885)
- Lodge a complaint on the UGC Ragging Complaints Portal ([www.ugc.ac.lk/rag](http://www.ugc.ac.lk/rag))
- Lodge a complaint by phone with the UGC Call Center (+94 112 123700)
- Email the complaints to [ragginghelp@ugc.ac.lk](mailto:ragginghelp@ugc.ac.lk) or [helpme@ugc.ac.lk](mailto:helpme@ugc.ac.lk)

- Use the Emergency Safety App' on your mobile to make an immediate call for help
- Make a police complaint against those who are ragging you

You might worry that you will be marginalized and targeted by your seniors if you take a stand against ragging. We understand that concern. But remember that we all are responsible for eliminating this unlawful practice from our university. There are also many students who are against ragging but are too scared to speak out - they are perhaps in the majority. Imagine what a strong force you could be if the majority against ragging speak out and stand up against ragging?

Don't forget - there are already student groups in this faculty who are against ragging. Get in touch with them and also form your own groups! There are also staff members to support you. Most importantly, the law is on YOUR side!

Ragging is neither a means of familiarization nor an induction of freshers, but an outdated, illegal and totally unacceptable form of behavior and must be eliminated from our university. Ragging is a violation of human rights. Therefore, respect yourself and your fellow students and say **NO** to Ragging. Do not even become a silent witness to ragging.

## **Rules and Regulations of the Examination Procedure, Offences and Punishments**

These rules and regulations are adapted from the Examination Regulation By-Law No.11 of 2015 of Eastern University, Sri Lanka.

These rules and regulations are applicable to all examinations and assessments including end module examinations conducted by the faculty.

### **PART - I**

#### **Attendance**

1. A candidate to appear for an examination shall make an application on or before prescribed closing dates and the application should be accompanied by the prescribed examination fees if any.
2. A candidate is expected to be outside the examination hall at least 15 minutes before the commencement of each paper, but shall not enter the hall until he/she is requested to do so by the Supervisor.
3. On admission to the hall, a candidate shall occupy the seat allotted to him/her and shall not change it except on the specific instruction of the Supervisor.
4. Candidates shall maintain silence from the entrance until they exit from the examination hall.
5. Candidates shall not be permitted to communicate with other candidates by any means during the examination.
6. A candidate shall not be allowed to enter the examination hall after 30 minutes of the commencement of the examination. A candidate shall be allowed to leave the examination hall before 30 minutes of the end of the examination, but shall not be permitted to leave the examination hall 15 minutes prior to the closure of the examination.
7. Any candidate who wishes to leave the examination early must have their script collected by the invigilator before they leave their desk.

### **Identification**

1. The candidate's identity should be clearly visible during the time of the examination.
2. A candidate shall have his/her student record book/student identity card/admission card with him/her in the examination hall on every occasion he/she presents himself/herself for an examination. His/her candidature is liable to be cancelled, if he/she does not produce the student record book/ student identity card/admission card when requested to do so.

### **Authorized Items**

3. In addition to the identification documents, a candidate is permitted to carry only the necessary writing instruments into the examination hall.
4. All other materials other than those mentioned in 7 & 8 shall be considered as unauthorized. All unauthorized items, which a candidate has brought with him/her should be kept in a place indicated by the Supervisor/Invigilator.

### **Copying / Cheating**

5. A candidate shall not have any notes, signs of formulae, etc. on his/her person, clothes, on the admission card, student record book or student identity card.
6. No candidate shall copy or attempt to copy the scripts of another candidate. A candidate shall neither help another candidate nor obtain help from another candidate or any other person.
7. Candidates found to have copied from one another by an examiner at the time of marking, all parties concerned would be treated as having committed a punishable offence.
8. Candidates found copying, communicating with another candidate, or using any unauthorized materials may be expelled from the examination hall.
9. A written report on the incident will be submitted by the invigilator through the supervisor to the Examination Offence Committee.

10. No person shall impersonate a candidate at the examination, nor shall any candidate allow himself/herself to be impersonated by another person.
11. Any candidate receiving unauthorized assistance from any person shall be deemed to have committed an examination offence.

### **Plagiarism**

12. No candidate shall submit a practical book or field book or dissertation/thesis or project study or answer script or assignment which has been prepared wholly or partly by anyone other than the candidate himself/herself. This section, however does not apply to group projects of students.

### **Examination Stationery**

13. Examination stationery (i.e. writing paper) will be supplied in the Examination hall, as and when necessary. No sheet of paper or answer book supplied to a candidate may be torn, crumpled, folded or otherwise mutilated.
14. A candidate shall use no papers other than those supplied by the Supervisor/Invigilator.
15. All additional work such as rough work, calculation shall only be done on the additional scripts given by the supervisor or invigilator at the time of examination.
16. Log tables or any other material provided shall be used with care and left behind on the desk. All material supplied whether used or unused other than the answer scripts, shall be left behind on the desk and not removed from the examination halls.

### **Index Number**

17. Every candidate shall enter his/her Index Number at the appropriate place on the answer book and on every continuation paper. He/she shall also enter all necessary particulars as indicated in the cover of the answer book.



18. No candidate shall write his name or any other identifying mark on the answer scripts.
19. A candidate who inserts on his/her script an Index number other than his/her own is liable to be considered as having attempted to cheat. The supervisor/Invigilator has the authority to check the answer scripts of the candidate. A script that bears no Index Number or an Index Number which cannot be identified is liable to be rejected.
20. Any answer or part of the answer which is not to be considered for the purpose of assessment shall be neatly crossed out.

### **Conduct**

21. Candidates are under the authority of the Supervisor and shall assist him/her by carrying out his/her instructions and those of the Invigilators, during the examination and immediately before and after it.
22. Every candidate shall conduct himself/herself in the examination hall and its confines so as not to cause disturbance or inconvenience to the Supervisor, other examination officers and other candidates. In entering and leaving the hall, he/she shall conduct himself/herself as quietly as possible.
23. A candidate is liable to be excluded from the examination hall for disorderly conduct.
24. Candidate shall stop work promptly when ordered by the Supervisor/Invigilator to do so. If this instruction is not strictly followed, the Supervisor/Invigilator has the authority to make an endorsement to this effect on the answer scripts.
25. Absolute silence shall be maintained in the examination hall and its precincts. A candidate is not permitted for any, reason whatsoever to communicate or to have any dealings with any person other than the Supervisor/Invigilator. The attention of the Supervisor/Invigilator shall be drawn by the candidate by raising his/her hand from where he/she is seated.

26. During the course of answering a question paper, no candidate shall be permitted to leave the examination hall even temporarily. In case of an emergency, the Supervisor/Invigilator shall grant him permission to do so but the candidate shall be under his constant surveillance.
27. If circumstances arise which in the opinion of the Supervisor render the cancellation or postponement of the examination necessary, he/she shall stop the examination, collect the scripts already written and then report the matter as, soon as possible to the Dean of the relevant Faculty.
28. The Supervisor/Invigilator is empowered to request any candidate to make a statement in writing on any matter which may have arisen during the course of the examination and such statement shall be signed by the candidate. No candidate shall refuse to make such a statement or to sign it. If such a candidate refuses to make such a statement or refuse to sign it, the Supervisor/Invigilator shall make his/her own statement and report the matter to the Dean of the relevant Faculty.
29. No candidate shall contact any person other than the Vice-Chancellor, Dean, Head of the Department, the Registrar or the relevant Senior Assistant Registrar regarding any matter concerning the examination.

#### **Handing over answer scripts**

30. Every candidate shall remain seated and hand over the answer script personally to the supervisor/invigilator. On no account shall a candidate hand over his/her answer script to an attendant, a minor employee or another candidate.
31. A candidate who has handed over his/her answer script shall under no circumstances be entitled to call it back.
32. No candidate shall remove his/her or any other candidate's answer script from the examination hall.

#### **Failure to present for an Examination**

33. In the event of illness a candidate may be permitted to withdraw from an examination as per conditions laid down by the Senate. He/she should submit a medical certificate in support of his/her absence, prior

to the commencement of the examination. If such a document cannot be submitted before the commencement of the examination, a candidate shall inform of his/her inability to attend the examination, to the Dean of the Faculty within two weeks after the commencement of the examination. The medical certificate shall conform to the Senate regulations.

34. A candidate may also be granted permission to postpone a scheduled attempt on the basis of a valid excuse submitted to and accepted by the Senate. In such an event He/she should submit evidence in support of his/her absence, prior to the commencement of the examination. If such evidence cannot be submitted before the commencement of the examination, a candidate shall inform of his/her inability to attend the examination, to the Dean of the Faculty within two weeks after the commencement of the examination.
35. A candidate shall be deemed to have sat the first scheduled examination, irrespective of whether it has been actually attempted or not, unless a valid excuse has been submitted and accepted by the Senate.
36. If the excuse has been accepted, the examination immediately following the postponed examination shall be considered the candidate's first attempt.
37. In the absence of an accepted excuse, failure to sit any due or scheduled examination shall be considered as unsuccessful attempts.
38. For any BSc. Hons in Nursing candidate who fails to sit his/her proper attempt in any of the semester examination due to disciplinary action against him/her the maximum GP awarded at that examination shall be 2.00.

#### **Number of Attempts**

39. One repeat examination shall be held after the scheduled examination for the academic year/batch, no sooner than six weeks following the release of the results of the examinations.
40. A candidate shall be allowed to apply and sit for the first repeat examination without special permission.

41. A candidate may be allowed to apply and sit for a further two attempts with the permission of the Faculty Board.
42. No candidate shall sit an examination if he/she has exhausted the number of attempts.

**PART - II****1. Examination Offences and Punishments**

	<b>Examination Offences</b>	<b>Punishments</b>
a.	Possession of unauthorized items	Candidature for the examinations of the Semester shall be cancelled and he/she shall be prohibited from sitting any examination of this University for a period varying from 1-5 semesters
b.	Copying	Candidature shall be cancelled from the examinations of that semester and he/she shall be prohibited from sitting any examination of this University for a period of five semesters
c.	Plagiarism	Candidature for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of this University for a period varying from 1-9 semesters.
d.	Removal of stationery.	Candidature for the examination of that semester shall be cancelled and he/she shall be liable to be prohibited from sitting any examination of this University for a period of three semesters.
e.	Disorderly conduct	Candidature shall be cancelled from the examinations of that semester and he/she shall be prohibited from sitting any examination of this University for a period of three semesters.
f.	Impersonation	Candidature for the examinations of that semester shall be cancelled and he/she

		<p>shall be prohibited from sitting any examination of this University.</p> <p>Impersonator/s may also be liable to any punishment under the Penal Code/Criminal Law. In the event of the impersonator is found to be the Graduate of this University, his/her degree shall be withdrawn.</p>
g.	Unauthorized assistance	<p>Candidature for the examinations of that semester shall be cancelled and he/she shall be prohibited from sitting any examination of this University for a period of 1-5 semesters.</p>
h.	Aiding and abetting in the commission of above offences	<p>Any candidate found aiding and abetting in the commission of any of the examination offences shall be deemed to have committed that offence and shall be punished in respect of the offence in accordance with the provisions of the relevant section.</p>
i.	Other offences	<p>Any other offence which is not covered in this section alleged to have been committed by a candidate and reported to the relevant authority by a Supervisor/ Examiner shall be inquired into and appropriate action taken.</p>

## 2. Procedure

- ✓ In all cases of violation of examination rules detected by the Supervisor he/she shall take action as outlined in this section and forward his/her report to the Registrar.
- ✓ In cases of disorderly conduct, the Supervisor shall warn the candidate to be of good behaviour in the first instance. Disorderly conduct shall be considered grave, only if such conduct in the opinion of the Supervisor is considered as causing a disturbance in the conduct of the Examination. Where the candidate persists in unruly or disorderly conduct and the Supervisor is of opinion that it is creating a disturbance in the conduct of the examination, the supervisor shall exclude the candidate from the examination hall. The supervisor shall issue a letter with a copy to the relevant Dean/Senior Assistant Registrar/Assistant Registrar, canceling the candidature of the concerned candidate from the examination.
- ✓ In all other cases of examination offences detected, the Supervisor shall send a report to the relevant Dean along with any materials taken into custody. Materials taken into custody shall be authenticated by placing the signatures of the candidate and the Supervisor/Invigilator and the date, time and place of detection. The supervisor's report should be countersigned by one of the invigilator.
- ✓ Supervisor, Examiner, Head of Department, or any other official of the University who detects an examination offence, shall report the matter in writing to the Dean.
- ✓ The Dean after a preliminary inquiry, shall place all reports of examination offences submitted to him/her for action of the relevant Examination Disciplinary Committee for further action.

### **3. Final Decision**

The punishments recommended by the Examination Disciplinary Committee shall be submitted to the relevant Faculty Board for a decision and the decision shall be referred to the Senate for ratification.

### **4. Appeals Board**

Any student, on whom a punishment has been imposed, may appeal against such punishment to the Vice-Chancellor within a period of two weeks from the date of communication to him/her of such punishment.

An Appeals Board, consisting of three members shall be appointed by the Vice-Chancellor to consider appeals regarding the decision referred to in Section 3 above. The Appeals Board shall have the power to review the decision referred in Section 3 above regarding the punishment imposed and may either affirm, vary as deemed necessary or set aside the decision regarding the punishment.



## Contact Details

	<b>Telephone</b>	<b>Ext</b>
Office of the Dean	065-2227286	700
Head/Department of Human Biology	065-2224349	
Head/Department of Pathophysiology	065-2227841	732
Head/Department of Primary Health Care	065-2229645	720
Head/Department of Clinical Science	065-2222201	713
Head/Department of Medical Education and Research	065-2227026	710
Head/Department of Supplementary Health Sciences	065-2229644	716
Senior Assistant Librarian	065-2227287	
Assistant Registrar	065-2227025	702

### Official Address

Faculty of Health-Care Sciences,  
Eastern University, Sri Lanka,  
No.50, New Road,  
Batticaloa.

Telephone: 065-2222059

Fax: 065-2227286

Web: <http://www.fhcs.esn.ac.lk/>

